



**AURORA
COOPERATIVE**
Tougher Together

June 20, 2022

Dear Vendor,

The Aurora Cooperative Energy department is proud once again to be the sole supplier of all vendor fuel at the 2022 Husker Harvest Days show. The process for setting up accounts and making payments is the same as last year. All charges must be prepaid with the Aurora Cooperative Accounts Receivable department via credit card. All fuel transactions will be tracked via the Fill-Rite application as in previous years. Instructions for downloading the application is included in this packet.

Account Set Up and Payments

- Call (402) 694-8994 to reactive last year's account or set up a new account providing the required information listed on the Credit Card Preauthorization form.
- After the account has been reactivated or set up, prepayment will be required via credit card.
- Your company's payment will be entered into the Fill-Rite application and tracked to a balance of \$0.
- Once your balance has reached \$0, you must make another credit card payment with Aurora Cooperative to be eligible for additional fuel transactions.
- After all business for Husker Harvest Days has concluded, any balance remaining on your account will be refunded.

Please contact (402) 694-8994 or hhdfuel@auroracoop.com if you have any questions.

Thank you.

Aurora Cooperative Energy Department



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Credit Card Pre-Authorization

Questions? Call 800-642-6795

Website : <http://www.auroracoop.com>

Email: ar@auroracoop.com

Thank you for your interest in purchasing off-road fuel from Aurora Cooperative at **Husker Harvest Days**.

I hereby authorize the Aurora Cooperative Elevator Company, hereinafter called ACEC, to charge the referenced credit card. I understand that this information will be saved on file.

Please Print Clearly and Fill Out Completely

Customer Information

<u>Full Legal Name of Individual or Entity</u>				
<u>Mailing Address</u>		<u>City</u>	<u>State</u>	<u>Zip</u>
<u>Telephone/Cell Number</u>	<u>Number of PIN's Desired</u>	<u>Email</u>		

Payment Information

<u>Pre-Authorized Amount</u>	<input type="text"/>	+ Processing Fee	<input type="text"/>	+ Additional Purchases over the Pre-authorized amount
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Comments/Notes

<u>Any Comments/Notes</u> Husker Harvest Days - Fuel

Cardholder's Signatures

<u>Signature</u>	<u>Printed Name</u>	<u>Date</u>
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Credit Card Number Information

<u>Check Type of Credit Card:</u>			
<input type="checkbox"/> Visa 	<input type="checkbox"/> Master Card 	<input type="checkbox"/> Discover 	
<u>Card Holder Name as Appears on Credit Card</u>			
CREDIT CARD NUMBER >> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
EXPIRATION DATE >> (mm/yy) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	CVV - 3 Digits >> <input type="text"/> <input type="text"/> <input type="text"/>	ZIP CODE >> (Of Billing Address) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

ACEC WILL NOT BE LIABLE FOR ANY CHARGES INCURRED ON YOUR ACCOUNT IF PIN NUMBER IS MISUSED

Aurora Cooperative • 2225 Q St • PO Box 209 • Aurora, NE 68818 • Tele: 402.694.2106 • Fax: 402.694.6943



Step 1:

Go to the App Store or Google Play Store, search for "Fill-Rite FMS" and download the app.



Step 2:

Open the app and tap "Allow Location Access". This is how we detect nearby pumps.



Step 3:

Tap "Allow" to confirm location access.



Step 4:

The app will start looking for nearby pumps. Once it is finished, tap "Allow" to receive notifications.



Step 5:

Select the pump you are going to use.



Step 6:

Once you select your pump, a prompt will appear. Tap "Join" to connect to the pump's wifi.



Step 7:

Authorize by entering your driver-specific pin code or scanning your QR Code.



Step 8

Select the vehicle you will be filling.



Step 9:

Fill out the relevant questions and submit. *This step is skipped if your admin has not added questions.*



Step 10:

Confirm information is correct, and activate the pump.



Step 11:

You're fueling! Tap 'Disconnect' then "Yes" when you are finished.



Success!

You may share the receipt or tap "Disconnect" to return to the pump list.